WEEK ENDING28/10/202	2
----------------------	---

SUBJECT...INFORMATION AND COMMUNICATION TECHNOLOGY

REFERENCE...SYLLABUS(CRDD,2007), ICT FOR JHS

FORM......BASIC 8......WEEK......7....

DAY/DURATION	TOPIC/SUB- TOPIC/ASPECT	OBJECTIVES/R.P. K	TEACHER-LEARNER ACTIVITIES	T/L MATERIALS	CORE POINTS	EVALUATION AND REMARKS
TUESDAY	Topic;	OBJECTIVE	INTRODUCTION	1. Personal	How to Copy Information from a	Exercise
	Accessing	By the end of the	Review Pupils	Computer	website;	1. State the
1:20PM -	Information	lesson the Pupil	Knowledge on	connected	 Press and hold the left mouse 	steps to
2:40PM		will be able to;	browsing through	to the	button. Then, drag the mouse	follow to
80min	SUB-TOPIC;	1. Locate	webpages using	internet.	from the top-left to the	locate
	Transferring	information	website.	2. Word	bottom-right part of the	information
	Information	from a		chart	section of text you want to	from a
	from Website	website.	ACTIVITIES	Pictures.	сору.	website.
	to	2. copy and	1. Assist Pupils		2. To copy the highlighted text,	2. Write the
	Word	paste	to open a		on your keyboard, press the	procedure
	Processing	information from	webpage		keyboard shortcut Ctrl + C or	to copy and
	document	Websites to Word	containing		3. Right-click the highlighted text	paste
		Processing	the required		and click Copy.	copied
		document.	information		1. GOOGLE ANALYTICS	information
			using		This is a fine tool provided by google. This lock will help you to know the amount of faith; you all are golfing on your website bossed on booklen; purcker, ethnost, type of devices used to serious, among other fielded statistics about your website.	from a
			website.		Visit this tool here 2 conset weekwastes	website
			2. Discuss the		This is one of the result few tool by google. This is how service with bids of healands, one of the best finducion in the horizon that had not service with the condition in the horizon.	into a word
			steps to		Throat Same Technology (See Section 1)	processing
			follow to		* grading * gr	document.
			сору		*** COME IN THE PROPERTY OF TH	
			information		1000	

			from the internet. 3. Pupils individually follow steps or procedures to paste copied information from the internet into a word document. CLOSURE Through questions and answers conclude the lesson.	To Paste the copied Text in a word Document; 1. Open or Launch a Word Processing Application. Eg. Microsoft Word 2. Click to place the insertion point at where you want to paste the copied Text. 3. Right click on the mouse button. 4. Click on Paste from the drop- down menu.	
THURSDAY	Topic;	OBJECTIVE	INTRODUCTION	Saving Copied information from a	Exercise
	Accessing	By the end of the	Pupils individually	website;	1. Outline the
	Information	lesson the Pupil	brainstorm to state	1. Click on FILE from the menu	steps to
		will be able to;	the steps to follow	bar.	follow to
8:05AM -	SUB-TOPIC;	Save copied	to save a word	2. Click on Save from the file	save a
9:15AM	Saving copied	information in	document.	menu	copied
70min	information in	word document.		3. pick or browse to a folder, type	information
	Word	RPK	ACTIVITIES	a name for your document in	from a
	Document.	Pupils have	1. Pupils	the File name box and	website in
		already been	brainstorm	4. click Save.	

	to apply steps in saving a word document to save copied information. 2. Discuss the procedure involved with the Pupils. CLOSURE Pupils in small groups to practice saving copied information from a given website.	Save is: My Documents My Riscond Documents My Computer Devision My Computer My Ristrool File name: Save as Spier Western European (1500) Western European (1500)	a word document. 2. Explain the importance of saving a copied information from the internet. REMARKS
--	--	--	--